



**Undergraduate Petition for Grade of I**  
**College of Engineering**  
**The University of Texas at El Paso**



*(Student Completes This Part)*

Student Name			ID Number	
Subject	Course No.	CRN	Term	Year

Student's Statement: I hereby petition for the grade of I (Incomplete) in the course listed above. I understand that it is my responsibility to make up the work specified below by the instructor and to submit it to the instructor on or before the date specified, which in no case can be more than one year. The reason that I am requesting the grade of I is as follows. \_\_\_\_\_

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Student's Signature	Date
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*(Instructor Completes This Part)*

Work to be completed:

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Deadline for completing work: \_\_\_\_\_

Instructor's Name	Instructor's Signature	Date
Program Head	Head's Signature	Date
Walter W. Fisher Associate Dean of Engineering	Signature	Date