# Faculty Senate Information Technology Committee

Meeting Agenda

November 17, 2008, 11:30 in UGLC 318

* Approval of Minutes
* Announcements
  + Membership, student members, nursing & health sciences members (Nigel)
  + WebCT status report (Ken)
* Election of Secretary
* Brief Discussion of the Committee's Role
  + “recommend policies” … reactively? proactively?
  + “provide liaison” … how?
* Aims for 2008-2009

1. Report on IT at UTEP:
   * + scope: status and directions? business model? organization?
     + sources of information: CIERP comments? Survey? Helpdesk call follow-ups? Focus groups?
2. Establish an ongoing CQI (continuous quality improvement) process?
3. Other …

* Survey planning

1. What outcomes were there from previous surveys? What was done well, or poorly?
2. Draft by Nigel and comments from Virgilio, Brian, and the TIMS …

why, what, who, how, when, where to get administrative support …

* Time and Place for Next Meeting
* Other Business
* Demo of Eluminate Web Conferencing System (Rebecca)